

Forklift Service, Display Install/ Dismantle Labor & Banner Hanging

The Denver Log & Timber Home Show

Date(s): October 1 - 3, 2010

DEADLINE FOR ADVANCED DISCOUNTED ORDERS: SEPTEMBER 17, 2010

Listed below are two installation and dismantle plans available to exhibitors for their custom display.

- **PLAN A** – Complete custom installation and dismantle service under the supervision of the Floor Supervisor. Basic labor rate is \$55 per man, per hour. Overtime rate is \$82.50 per man, per hour. Our installation crew will proceed with installation at the earliest possible time unless specified below. All efforts will be made to complete work during straight time but is not guaranteed. BLUEPRINTS, INSTRUCTIONS, AND A CONTACT PHONE NUMBER MUST MADE BE AVAILABLE. (CONTACT SHOULD BE AVAILABLE DURING SET-UP).
- **PLAN B** – Exhibitor Supervised Service – Basic labor rate is \$45 per man, per hour. Overtime rate is \$70 per man, per hour. Labor will be dispatched in accordance with your requested schedule. Under this plan, it is the exhibitors responsibility to call for labor at our service desk at the show. It is your responsibility to check-in at our Service Desk to dispatch labor to your booth. Charges for labor will begin at the time indicated below unless 48 hour notice is given.
- **FORKLIFT OPERATOR** – A standard 5,000 lb capacity forklift operator is available to exhibitors to assist in loading, unloading and/or moving product to and from the exhibits booth from a personal vehicle. Common Carrier freight will automatically be handled provided the Shipping Instructions and Order for Freight Form (Page 6) has been filled out.

LABOR RATES

Display Labor (One Hour Minimum)

Plan A – Straight Time: \$55.00 per man, per hour
 Plan A – Overtime: \$82.00 per man, per hour
 Plan B – Straight Time: \$38.00 per man, per hour
 Plan B – Overtime: \$60.00 per man, per hour

Forklift Operator (1/2 hour minimum)

Straight Time: \$50.00 per 1/2 hour (up to 5,000 lbs.)
 Overtime: \$75.00 per 1/2 hour (up to 5,000 lbs.)
Over 5,000 lb & reach lift orders need confirmation from HAMM Event Services, Inc. to insure availability—warehouse fork lifts will automatically be on site.

HAMM EVENT SERVICES, INC. IS THE EXCLUSIVE SOURCE FOR ALL LIFT WORK OF ANY KIND – NO EXCEPTIONS

Banner Hanging

Shrink Wrap: \$25.00 per skid
 From Ceiling: \$200.00 per 10' banner
 From 16" pole: \$100 per 10'

Straight time is between the hours of 8:00am and 4:30pm Monday thru Friday.
 All other hours and days, including Holidays are Overtime.

Please Fill Out Section Below To Schedule Labor

	Plan Choice	# of Laborers	Date	Day	Start Time	Est. Hours	Rate	Total
Set-up								
Dismantle								
Forklift								
Banner Hanging								

Orders placed at show site will be processed AFTER pre-arranged services are completed. Orders placed at show site are subject to a 20% additional surcharge with no guaranteed start times available. Billing will be based on actual time with above requested times serving as minimums.

Exhibitor: _____ Booth Number: _____

Contact Name and Telephone Number: _____

HAMM Event Services, Inc.

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