



The
LOG & TIMBER
HOME SHOW
Orlando
WORKSHOP REQUEST FORM

If your company is interested in presenting a workshop, please complete this form and return it to **Dana Hartung** by fax at (703) 222-3209 or email it to dhartung@homebuyerpubs.com, along with our **WORKSHOP REQUIREMENTS*** outlined below, no later than **Tuesday, February 16th, 2009**.

*To be assigned a workshop, your company must:

- Submit a signed Exhibit Space Contract
- Pay for the exhibit space in full
- Return a signed Workshop Agreement Form (this form will be provided with the emailed confirmation)
- Provide a required PowerPoint presentation to show management

Workshop speakers are encouraged to be creative with titles and presentation topics. Please keep in mind that workshops given at The Log & Timber Home Show are for educational purposes only and cannot be "commercials" for your company or for any specific brand, product, service, etc.

Please rank your workshop preference in the space below (1=top choice, 2=second, 3=third). We cannot guarantee your preferred time slot, but will do our best to accommodate your request. You will be informed of your workshop date & time via email approximately 2 weeks prior to the show.

Day: <input type="checkbox"/> Friday (45 min) <input type="checkbox"/> Saturday (45 min) <input type="checkbox"/> Sunday (45 min)	Time of day: <input type="checkbox"/> Morning <input type="checkbox"/> Early afternoon <input type="checkbox"/> Late afternoon
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TO ENSURE THAT YOUR WORKSHOP IS PROPERLY LISTED IN THE SHOW PAMPHLET, THE FOLLOWING INFORMATION IS REQUIRED. PLEASE BE SURE TO FILL IN ALL INFORMATION.

Title of presentation:
Brief description of presentation:
<p>NOTE: The workshop area is located inside the exhibit hall and will remain brightly lit. A LAPTOP and LCD projector will be provided for your PowerPoint presentation. Please let us know if you request any other equipment in advance.</p>

Speaker's Name		Speaker's Job Title	
Company Name			
Phone		*EMAIL	

*Email address is requested for workshop confirmations