



*The*  
**LOG & TIMBER  
HOME SHOW**  
*Orlando*  
**WORKSHOP REQUEST FORM**

If your company is interested in presenting a workshop, please complete this form and return it to **Dana Hartung** by fax at (703) 222-3209 or email it to [dhartung@homebuyerpubs.com](mailto:dhartung@homebuyerpubs.com), along with our **WORKSHOP REQUIREMENTS\*** outlined below, no later than **Tuesday, February 16<sup>th</sup>, 2009**.

\*To be assigned a workshop, your company must:

- Submit a signed Exhibit Space Contract
- Pay for the exhibit space in full
- Return a signed Workshop Agreement Form (this form will be provided with the emailed confirmation)
- Provide a required PowerPoint presentation to show management

Workshop speakers are encouraged to be creative with titles and presentation topics. Please keep in mind that workshops given at The Log & Timber Home Show are for educational purposes only and cannot be "commercials" for your company or for any specific brand, product, service, etc.

**Please rank your workshop preference in the space below** (1=top choice, 2=second, 3=third). We cannot guarantee your preferred time slot, but will do our best to accommodate your request. You will be informed of your workshop date & time via email approximately 2 weeks prior to the show.

<b>Day:</b> <input type="checkbox"/> Friday (45 min) <input type="checkbox"/> Saturday (45 min) <input type="checkbox"/> Sunday (45 min)	<b>Time of day:</b> <input type="checkbox"/> Morning <input type="checkbox"/> Early afternoon <input type="checkbox"/> Late afternoon
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**TO ENSURE THAT YOUR WORKSHOP IS PROPERLY LISTED IN THE SHOW PAMPHLET, THE FOLLOWING INFORMATION IS REQUIRED. PLEASE BE SURE TO FILL IN ALL INFORMATION.**

<b>Title of presentation:</b>
<b>Brief description of presentation:</b>
<b>NOTE:</b> The workshop area is located inside the exhibit hall and will remain brightly lit. A LAPTOP and LCD projector will be provided for your PowerPoint presentation. Please let us know if you request any other equipment in advance.

<b>Speaker's Name</b>		<b>Speaker's Job Title</b>	
<b>Company Name</b>			
<b>Phone</b>		<b>*EMAIL</b>	

\*Email address is requested for workshop confirmations